Distance Learning
2020-2021 Technical Notes

When and How will students get devices for this year?

- Device Roll-Out Schedule

As a parent, what systems should I be connected to?

- Infinite Campus (All grades and programs)
- Canvas (All Shakopee Online Program and Secondary IHD (grades 6-12))
- Seesaw (All Elementary (K-5) IHD; may see some use with Shakopee Online Program in K-5)

I need an account for one of the systems listed above. What should I do?

- Use the help links listed on the right side of this page to email a help ticket or call us to request an account. Also note that we will routinely send out information for setting up Infinite Campus accounts and Seesaw accounts, especially at the start of the school year. Canvas uses a special account called an “Observer” that connects you to an enrolled student.

ARCHIVAL COMMUNICATION

Shakopee Public Schools
Distance Learning Plan
(Updated March 25, 2020)

PDF versions of this article: English / Spanish / Russian / Vietnamese / Khmer / Somali

The Minnesota Department of Education expects schools to continue meeting the academic needs of students by providing distance learning opportunities through daily interactions with teachers. Access to iPads, laptops and other resources help us meet that goal. Our plan will provide opportunities for all students to continue learning new material and practicing the skills they have already learned.
If the situation occurs that schools need to be closed due to the COVID-19 virus, Shakopee Public Schools intends to provide instruction to students in all grades via distance learning. The soonest this would occur is Monday, April 6th (i.e. after Spring Break).

Implementing distance learning will require the full cooperation of students, teachers, and parents to make the instruction and learning meaningful and in compliance with the full expectations of Minnesota Statutes.

If you or a designated person could stop by the school to pick up the iPad, laptop and/or additional resources provided to support learning, school offices will be open during regular school hours between now and March 20th. If someone other than you is coming to pick up the device, please contact the school office ahead of time to let them know who will be picking up the device. If you are unable to pick up the device from the school and need to make arrangements for drop-off, please call the school office to let them know.

The district also has a limited number of wireless hotspots that can be made available for households that do not have wireless Internet access. Let the school office know if you would like to request a wireless hotspot.

It is intended that the distance learning model of delivery will continue to provide students with new learning while sustaining previous learning. Therefore, the goal will be to connect learning to the regular instruction that has been occurring. Tasks will be meaningful and important to student learning goals and outcomes.

- Teachers will focus on essential learning. This does not mean that students will be working on academics for the same duration of time as a face-to-face school day.
- Teachers will focus on setting up routines and structures to support students/families.
- Teachers will strive to provide best practice instruction that meets the needs of all learners to the extent possible.
- Teachers will leverage digital tools students are using as part of their regular instruction (i.e., Canvas, Seesaw, apps, etc).
- Teachers will be available to students during the regular school day. Please note, on Wednesdays from 1-3pm, teachers will be meeting virtually in online PLCs, so access during this time will be limited.

**Students in Grades PreK**

Although students in PreK have experience with iPads, the District does not have enough devices available to provide every student an iPad for home use. A Combination of online/web-based and offline resources will be provided to support our early learners.

Our distance learning model will follow these guidelines:

- PreK activities will include 30-45 minutes of instructional learning per day, followed by daily recommended schedules for continued learning.
- Main communication regarding learning activities will be provided via email/Seesaw.

**Students in Grades K - 5**

Tech Support

- helpdesk@shakopee.k12.mn.us for student submitted ticket.
- parenthelp@shakopee.k12.mn.us for parent submitted ticket.
- Phone: (952) 697-8701

On-Site Support is only available via appointment coordinated via helpdesk ticket.

Service Statuses

- **Canvas**
  - A small amount of users maybe experiencing long load times or when accessing Canvas.
  - Some users are experiencing long load times or page errors when accessing Canvas
  - https://status.instructure.com/

- **Seesaw**
  - Periodic Errors Across the Site (0.0002% of Requests)
  - Slowness Loading Seesaw and Periodic 500 Errors
  - https://status.seesaw.me

- **Google Apps**
  - https://www.google.com/appsstatus

- **Lightspeed Web Filter**
  - [9345] Relay - Service Disruption
  - Classroom - Degraded performance for select customers
  - https://status.lightspeedsystems.com
For Grades K-5, the District will provide students with an iPad for Distance Learning. We prefer students use a district device because:

- Students are assigned the device during the school year and are familiar with it.
- District devices continue to be filtered at home just as they are at school.
- Devices are already set up for most of the apps and accounts that we would hope to have students use during this time.
- It will be easier for the district to provide tech support on a district device as opposed to a personal device.

Our distance learning model will include a combination of online resources and assignments that are not technology-based, and will follow these guidelines:

- Kindergarten will include 45-60 minutes of instructional learning per day, followed by daily recommended schedules.
- First and Second Grade will include 1-2 hours of instructional learning per day, followed by daily recommended schedules for continued learning.
- Third Grade will include 1.5 - 2.5 hours of instructional learning per day, followed by daily recommended schedules for continued learning.
- Fourth and Fifth Grade will include 2 - 3 hours of instructional learning per day, followed by daily recommended schedules for continued learning.
- Teachers will post daily assignments by 9am.
- Expected feedback to students should be 2x/week.

For Grades 6-12, the District provides students with iPads or laptops for Distance Learning.

Our distance learning model will be provided online via Canvas, and will follow these guidelines:

- Grades 6-8 will include no more than 30 minutes per class of instructional learning per day.
- Grades 9-12 will include no more than 60 minutes per class of instructional learning per day.
- Teachers will post daily assignments by 9am.
- Expected feedback to students should be 2x/week.

Students with IEPs

Despite the fact that many students with IEPs use iPads to support learning, there will be modifications in order to implement appropriate instructional strategies that comply with IEPs. Specialized Service staff will work with classroom teachers to support students that need modifications/accommodations to support learning in addition to providing instructional activities aligned with current IEP goals, services, and related services. Specialized Service staff will work with students and families on assistive technology needs.

Students who are English Language Learners

As much as possible, service delivery in distance learning will reflect and align with the service students receive in the classroom. For example, co-taught classrooms will continue to be co-taught and students will receive support and feedback from the EL teacher along with the classroom teacher.

Student Online Attendance

Distance Learning will take the place of regular schooling and therefore, attendance is important. As such, school districts will be expected to monitor and report student daily attendance to the State of MN.

Instruction when the teacher is unavailable

If a teacher is unable to provide instruction for the day, you will receive communication from your child’s teacher regarding the absence.

Technology Support

E-mail: parenthelp@shakopee.k12.mn.us

This goes to our help desk system. Please provide as much detail as you can about the issue.

Phone: (952) 697-8701

This is not a direct line, but you can leave a voicemail and we will get back to you.