

IC - How To Set Student Filtering Level

Overview

These are steps for setting the Internet filtering level via Infinite Campus. **This is to be done only at the direction of building administration or designee.**

Step-by-step Guide

1

In Infinite Campus, go to the student record.

2

Go to the Unique Learner tab.

3

Look for the drop down menu labeled "Filtering". Choose from the three options currently available:

0: Standard Filter (no special filtering)

1: No Social Media

2: Aggressive

The screenshot shows the 'Unique Learner' tab in Infinite Campus. At the top, there are navigation tabs: Summary, Enrollments, Schedule, Attendance, Flags, Grades, Trans, Behavior, Transportation, Fees, Lockers, Graduation, Athletics, AdHk, Early Education, Report Comments, Contact Log, Activities, and Unique Learner. Below the tabs are 'Save' and 'Delete All' buttons. The main content area is titled 'Unique Learner' and contains several fields: 'EL' with a checkbox, 'Monitor: (if yes see dropdown)' with a checkbox, 'Interpreter needed for meeting' with a checkbox, 'HP/Advanced' with a dropdown menu, 'Program Level' with a dropdown menu, 'If Monitor: YES' with a dropdown menu, 'YS' with a checkbox, 'AVID' with a checkbox, and 'Filtering' with a dropdown menu set to '0: Standard Filter'.

4

Changes are processed overnight.

Need more help?

If this article does not help resolve the issue, please submit a ticket using this ticket type:

Technology > Internet Filter - Securly >> Add Student to Filter Group

Create via email: [Email WHD](#)

Related Links & References

[Instructional Video](#)

[Filtering level descriptions](#)

Related Articles

- [IC - How To Set Student Filtering Level](#)
- [Relay Parent Reports](#)
- [Lightspeed Relay Filter Troubleshooting](#)
- [Lightspeed Relay Introduction](#)
- [Filtering & Restrictions](#)
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